

Minutes of the Remote Parish Council Meeting (Zoom)

Held on Thursday, 2nd July 2020 at 7.00 pm

This is due to the COVID-19 Pandemic when meetings cannot be held in public

Present: Councillors Clark (Chair –SC), Gregory (JG), Emmison (BE), Smith (ME), Appleton (SE), Robinson (KR) Dexter (GD) and Haynes (CH).

Apologies: Received from Cllr. Wilkinson-Mudd – who attempted to join the meeting but failed.

Declaration of Interest from members on any item to be discussed: None.

Minutes: To approve the minutes of the PC meetings held on the 5th and 18th March, proposed to be a true record by BE, seconded by JG and carried. Also to incorporate reports dated 26th April and 28 May between the Chair, Vice-Chair and the Clerk, approved by SC, seconded by JG and carried.

Vacation of Office by failure to attend meetings: SC explained the instructions of Mathew Buckley, ERYC Head of Legal and Democratic Services and ERNLLCA, to give authority to approve non-attendance of members or leave of absence for the coming period up to May 2021, due to the COVID-19 Pandemic. Members agreed to this, proposed by JG, seconded by BE and carried.

Audit of the Annual Accounts (AGAR): Annual Governance & Accountability Return 2019/2020 documents which have been circulated to each councillor.

Financial Year ending 31/02/2020

Cash Book:

Balance B/F	-	36058.16
Receipts in the Year	-	31284.04
Payment in the Year	-	25353.13
Closing Balance at 31/3/20		41999.07

Balance as per bank statements at 31/03/20:

Current Account (Community A/C)	4320.31
Deposit Account (Business Saver A/C)	37678.76
Total:	41999.07

Annual Governance Statement 3019/20:

Members agreed on form circulated to be signed by the clerk and Chairman. Proposed by JG seconded by BE and motion carried. Documents then ready to forward to the Auditor.

Invoices:

Andrew Ross (cleaning bus shelters June) - £60.00.

Andrew Ross (cleaning bus shelters July) - £75.00.

Paul Aylett (web maintenance) - £60.00.

Lauren Gibson (mileage claim BM Covid-19 Community Group) - £90.77.

Bronya Emmison (reimburse X2Connect Ltd, parts for refurbishment Library/Kiosk) - £964.80.

ERYC (500 dog fouling postcards) - £24.00.

Vivien Cox (Salary) - £1236.00.

HM Revenue & Customs (Clerk's Tax) - £309.00.

Mrs. J. Webb (Internal Audit of Accounts) - £75.00.

St. Catherine's PCC (burial ground grant) - £520.00.

Proposed to pay all invoices by SA, seconded by GD and carried unanimously.

Matters arising from previous meetings:

Play Park – quotation from Image Playgrounds to install Trim Trail with balance beams and an extra balance beam, also rubber bonded mulch (40m²) at a total cost of £12528.00 inclusive of VAT. Deposit £6264.00 before installation. BE explained the trail would be from the front to the back and central. Proposed by SE, seconded by CH to go ahead. Members felt the park could open after the new equipment has been installed and not this Saturday as Government has agreed. Clerk looking into guideline for making the park safe during the COVID-19 restrictions.

Telephone Kiosk – refurbishment being carried out fully after it was decided the work was needed to make the kiosk water tight. The Handyman is doing general maintenance, and two volunteers will remove and install the glass and erect the shelving, Nick Spencer and Dave. BE asked that the PC formally send a letter of thanks. Members agreed to go ahead and purchase two "Library" signs for the kiosk at a cost of £60 + delivery. Proposed by CH, seconded SA and carried.

Village Notice Board and seat at Sutton Lane – request for a seat in Sutton Lane and a Notice Board proposed by GD. Will need approval from ERYC, although they cannot see a problem if sited on the grass verges at the cul-de-sac entrance. Seconded to go ahead by SA and carried unanimously. GD will consult local residents in SL, and clerk will mention in the Parish update.

Barn Cottage – request to repair the driveway on the VG in front of Ashtree Cottage and Barn Cottage. ERNLLCA could see no reason against but suggested not tarmac which would encourage further parking. Members decided OK to go ahead with stones on the same footprint.

Plans:

Mr H Thirsk, Land S of Wolds Gliding Club – erection of building for the storage of aircraft (Ref: 20/01728/PLF) – *no comments to make on this application.*

Correspondence:

Easement at Holborn Farm House – letter from Mrs. Wilkinson-Mudd asking for access across the VG for a new development. Clubley’s valuation of the easement requested by the PC £32,500 and English’s valuation is £25,000. Members decided to request an easement valuation between the two valuations of £28,750. Proposed to accept by JG, seconded by CH and motion carried unanimously.

A discussion commenced on how the PC administered the previous easement at St. Catherine’s Close, and decided to go ahead with the same protocols. SC explained that there will also be additional costs for the application to the Secretary of State with a fee of £4900 which will need to be covered by the developer. Proposed by SC, seconded by SA to pass this onto the developer and motion carried.

Also when processing the proposed de-registration of the VG, the PC will need to employ an expert with the costs being passed onto the developer. Proposed by BE, seconded by MS and motion carried.

A letter explaining the proposals to go to Mrs. Wilkinson-Mudd and wait for her response.

Date of next meeting: 6 August 2020.

There being no further business, the Chairman (SC), closed the meeting at 7.41 pm.